

**MINUTES OF A MEETING OF HARDEN VILLAGE COUNCIL
HELD ON 14th SEPTEMBER 2023 AT 7.15PM IN HARDEN MEMORIAL HALL**

Present: Cllr Kay Kirkham (Chair)
Cllrs Alun Kitsell
Cllr Haydn Cavanagh
Cllr Falak Ahmed
Ken Eastwood (Clerk)

1/09/23 Apologies for Absence

Apologies were received from Cllrs Gerwyn Bryan and Richard Smith. The reasons for absence were approved.

2/09/23 Disclosures of Interest

None.

3/09/23 Minutes of Meetings

- a) The minutes of the Village Council meeting held on 13th July, 2023 were proposed as a correct record by Cllr Cavanagh.
- b) The outstanding issues report was duly noted.

4/09/23 Public Representation

None.

5/09/23 Ratification of Decisions Made

Resolved:

To ratify the following decisions made by the Clerk between meetings, under delegations, as previously circulated to all Members by email: -

- a) Planning consultation - 23/02542/HOU - Construction of new first floor within a reconfigured hip-to-gable roof extension and rear dormer. Velux windows to front elevation. At 33 Effingham Road, Harden. Harden Village Council has no objection to this application.
- b) Planning consultation - 23/01877/FUL - Conversion and enlargement of detached garage to create one residential dwelling at 148 Long Lane, Harden. Harden Village Council has no objection to this application.
- c) Planning consultation - 23/02396/FUL - Demolition of existing buildings and replacement with new, on same footprint, for storage of garden equipment, animal feed, tools etc. at Cragg Cottage, Moor Edge, Harden. Harden Village Council has no objection to this application but would request, that if permission is granted, that it should include a condition specifying that the usage should be for storage of tools, animal feed and garden equipment, solely for the owners of Cragg Cottage.

6/09/23 Neighbourhood Plan Referendum

It was noted that 87.3% of votes cast at the neighbourhood plan referendum were in favour of the Neighbourhood Plan. Cllr Kirkham stated she had been notified that the plan had now been formally ratified by Bradford Council under delegations.

7/09/23 Play in the Park

Members noted that attendance had been high at the Play in the Park events funded by the Village Council over the Summer. It was suggested that additional promotion and advertising may still be appropriate in future years.

Resolved: To support further events in 2024 and to authorise related expenditure, to be built into the 2024/25 budget.

8/09/23 Memorial Hall

Members discussed correspondence from Pre School concerning the use of the meeting room in the Memorial Hall and the planned location of the Village Council's secure tool store.

Resolved: To propose meeting with the group to discuss the meeting room further. The Clerk to follow up the tool store matter by email, taking up the offer of location within the Memorial Hall grounds, further back from the car park than the original proposal.

9/09/23 Newsletter

Resolved: To authorise printing and delivery of a Village Council newsletter.

10/09/23 Goit Stock Woodland

Cllr Cavanagh stated that works in the woodland had ceased and the site was now on the market. He suggested that as the trees were not at immediate risk, he did not intend to make an application for a Tree Preservation Order at this point in time.

11/09/23 Exchange of Information

None.

12/09/23 Correspondence

- a) Email from a resident and response from the Clerk re. painting of street furniture around the village(s) and hanging baskets. The Clerk to obtain costs for hanging baskets for future consideration.
- b) Email from Yorkshire Air Ambulance re. grant application. It was noted that the Council does not routinely provide grant donations to organisations outside of the Parish. The Clerk was asked to draft a policy on such matters. The Clerk to suggest Yorkshire Air Ambulance may care to contact the garden centres with regard to location of clothing banks.
- c) Email from a Deputy Lieutenant re. West Yorkshire Lieutenancy attendance at a future meeting. Noted.
- d) Email from a resident re. sale of Goit Stock Woods. Noted.

- e) Email from Yorkshire Local Councils Associations re. next meeting of the South Pennine branch of YLCA. Cllr Kirkham stated she had contacted YLCA asking if such meetings could be 'hybrid'. Cllr Smith may choose to attend in person.
- f) Email from Bradford Council re. Harden Memorial Hall directional sign. Noted.
- g) Email from Harden Pre School re. Memorial Hall. Dealt with earlier in the meeting.
- h) Email from a resident re. double yellow lines at the entrance to Sunny Mount. Noted. Highways contacted.
- i) Email from Age UK re. consultation on impacts on the quality of life for older people in the Bradford District. Noted that the clerk had been in touch, providing advice with regard to social media and other promotion opportunities.

13/09/23 Limited Assurance Review

Resolved:

To note that PKF Littlejohn LLP have completed the review of the Annual Governance and Accountability Return (AGAR). The auditor has stated the AGAR was prepared in accordance with proper practices and no other matters have been drawn to the attention of this authority.

14/09/23 Financial Matters

Resolved:

- a) To authorise the following payments: -

Payee	Amount	Description
Bradford Council	£2,169.15	Payroll
Ken Eastwood	£22.50	Mileage
Rachel Forbes	£180	Horticulture
PKF Littlejohn LLP	£252	External audit
Imperative Training Ltd	£70.74	Defibrillator pads
Vision ICT	£108	Domain name renewal
Vision ICT	£151.20	Email mailboxes renewal
Yorkshire Local Councils Associations	£25	Training webinar

- b) To note the balances and bank reconciliation reports.

15/09/23 Minor Items and Items for Next Agenda

Cllr Ahmed mentioned Bradford City of Culture 2025 and queried whether the Village Council should engage with the programme. Members felt that it was perhaps a matter for Ward Members rather than Local Councils.

The Clerk asked all Members to give thought to the village council vacancy and to encourage anyone who might be interested to make contact for further information.

Cllr Kirkham to provide location details of trees within grass verges that require replacement.

16/09/23 Next Meeting

Confirmed that the next Village Council meeting will be held on 12th October, 2023 at 7.15pm. The Chair closed the meeting at 8:24 pm.

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